

Hal : Lamaran Kerja  
Berkas : Resume & Biodata

Bogor, 27 Juli 2015

Kepada Yth.  
**HRD Manager PT.** .....  
Di Tempat

Dengan Hormat,

Dengan ini saya mengajukan lamaran pekerjaan di Perusahaan Bapak/Ibu untuk posisi sebagaimana yang tercantum pada lowongan kerja **www.indeed.com**, yaitu sebagai:

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## **DESIGNER GRAPHIC**

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Nama saya **Hidayanthi Alifa**. lulusan **D3 komputer jurusan Manajemen Informatika** dari sekolah tinggi swasta di Bogor. Saya berpengalaman kerja sebagai Supervisor Designer Grafis (Tim Kreatif) di beberapa perusahaan sebelumnya. Saya memiliki keahlian di bidang **graphic design**.

Berikut ini beberapa software yang familiar saya gunakan untuk bidang komputer dan programming:

- Adobe Suite CS4-CS6 (photoshop, illustrator), Coreldraw, Freehand
- Microsoft Office 2003, 2007, 2010
- Digital Photography Fundamental
- OS: windows XP, windows 7, windows 8
- Portfolio: **[www.99designs.com/users/579818](http://www.99designs.com/users/579818)**

Berikut saya lampirkan biodata, pendidikan, pengalaman kerja, dan rincian keahlian saya untuk kualifikasi lowongan di perusahaan ini. Suatu kehormatan bagi saya jika Bapak/Ibu berkenan untuk memberi kesempatan kepada saya dalam wawancara sebagai tahap kelanjutan. Silakan hubungi saya di nomor yang tertera di bawah. Saya mengucapkan terima kasih atas waktu dan kesempatan yang berharga ini.

Hormat Saya,

Ttd.

**Hidayanthi Alifa**

P : +6289691029683

E : [alifa\\_rathrick@yahoo.co.id](mailto:alifa_rathrick@yahoo.co.id)

# Candidate Application Form

Date : **July 27<sup>th</sup>, 2015**

Applied For Position : **GRAPHIC DESIGNER**

Available

**Immediately**

.....(.....) Week Notices

.....(.....) Month Notices

Joint Date\* .....

**Temporary / Permanent\***

*Only For HR Departement*



## Personal Information

Full Name : **HIDAYANTHI ALIFA**

Nick Name : **ALIFA**

Temporary Address : **Jl. Batu No. 8 Kel. Pabaton, Kec. Bogor Tengah**

Address

City : **Bogor** Zip Code : **16121**

Permanent Address : **Jl. Batu No. 8 Kel. Pabaton, Kec. Bogor Tengah**

Address

City : **Bogor** Zip Code : **16121**

Place/Date of Birth : **CIREBON / NOVEMBER 5th, 1981**

Telephone Number : Mobile1 : **089691029683** Mobile2 : -

Number

Email Address : **alifa\_rathrick@yahoo.com**

Sex : **FEMALE**

Religion : **ISLAM**

Identity Number :  **KTP**  **Passport**  **Driving License**  **Other** : **3201154511810006**

Marital Status :  **Single**

**Married** Date :  
Spouse Name : Number of Child :

**Widow / Widower** Date :  
Spouse Name : Number of Child :

Parents Name : 1. **Father** : **SUNARYANTO**

2. **Mother** : **NARILAH**

Emergency Contact : **ARLAND HUDHA**

Contact

Name : **ARLAND**

Relationships : **SAUDARA (ADIK)**

Address : **Jl. Batu No. 8 Kel. Pabaton, Kec. Bogor Tengah**

City : **Bogor** Zip Code : **16121**

Telephone : Mobile1 : - Mobile2 :

FAMILY COMPOSITION			
Name	Address	Telephone	Occupation
SUNARYANTO	BOGOR	-	Wirausaha
ARLAND HUDHA	BOGOR	-	Wirausaha
RIAN FIRDAUS	BOGOR	-	-
ROSYID	BOGOR	-	-

FORMAL EDUCATION					
Grade	School	Location	Majority	Years	I.P
A	STMIK Pranata Indonesia	BOGOR	Management Informatika	2012	3.31

TRAINING/COURSE/ACHIEVEMENT				
Subject	Provider	Location	Date	Certification
NETWORKING	GAT-S Computer	BOGOR	2010	YES
GRAPHIC DESIGN	DIGITAL STUDIO	SURABAYA	2004	YES
MS. OFFICE	CEC	SURABAYA	2004	YES

WORK EXPERIENCE				
Years	Company	Position	Job Description	Last Salary
2014 - now	99designs.com	FREELANCER <b>GD</b>		\$800 (average/month)
2012 - 2013	YAGASU, NGO	SENIOR STAFF <b>GD</b>		Rp 5.500.000,00 NETT
2008 - 2010	CIPTA HARAPAN	GRAPHIC DESIGNER		Rp 2.500.000,00 NETT
2006 - 2007	INDOPOS JKT	GRAPHIC DESIGNER		Rp 1.700.000,00 NETT

SALARY EXPECTATION
Rp 8.000.000,- /month (Negotiable)

## INTEREST

EXPLAIN ABOUT YOURSELF		
STRENGTH	WEAKNESS	OTHER
<ul style="list-style-type: none"> <li>Honestly, loyal, friendly</li> <li>Ready for challenge</li> <li>Ready for high working hours</li> <li>Work for team or individual</li> <li>Willing to learn better and Self-development</li> </ul>	<p>Average in English (Fluent), Low in conversation, but willing to study more about English to be better, ready to take English course to improve it.</p>	<ul style="list-style-type: none"> <li>Honest</li> <li>Intelligent</li> <li>Make the best</li> </ul> <p>Those are the most important thing that I have for works and live. I always try to realize it.</p>

<b>WHAT IS IMPORTANT FOR YOU</b>			
<b>FACTOR</b>	<b>POINT</b>		
	<b>Not Important</b>	<b>Important</b>	<b>Very Important</b>
Current salary	-	-	yes
Future salary	-	-	yes
Challenging work	-	yes	-
Easy and routine work	-	yes	-
Work for a large company	-	-	yes
Work for a financially stable company	-	yes	-
Work in a team	-	yes	-
Office facilities	-	-	yes

### Technical Skill

#### SKILLS

1 = Light, 2 = Experienced, 3 = Proficient, 4 = Extensive, 5 = Excellent

<b>Skill / Knowledge</b>	<b>Detail (Fill Detail)</b>	<b>No of Year used</b>	<b>Mastery Level 1...5 [Excellent]</b>
<b>Operating Systems</b>			
Windows OS	WinXP, Win7, Win8	7 years	4 (Extensive)
OS/2	DOS	1 years	1 (Light)
SunOS	-	-	-
Linux/Unix	-	1 years	1 (Light)
MAC OS	Jaguar, Leopard	3 years	4 (Extensive)
IBM AS/400 OS	-	-	-
Other...			

### Programming Application

<b>Non Microsoft</b>			
EJB	-	-	-
Java Sevlet	-	-	-
JSP	-	-	-
Java Swing	-	-	-
Java Script	-	-	-
Java Applet	-	-	-
XML / XLS	-	-	-
Delphi	Delphi 7.0	2 years	2 (Experienced)
PHP	PHP	2 years	2 (Experienced)
Code Igniter / CI Framework	-	-	-
HTML	HTML	2 years	2 (Proficient)

<b>Microsoft</b>			
VB.NET	VB.NET	1 year(s)	1 (Light)
ASP.NET	-	-	-
C#.NET	-	-	-
C++	-	-	-
Visual Basic	VB6, VB2010	4 year(s)	3 (Proficient)
ASP	-	-	-
Silver Light	-	-	-
Light Sweet	-	-	-
Excel Macro	-	-	-
Other...			

<b>Office Application</b>			
Ms. Word	Ms. Word 2007	5 year(s)	4 (Extensive)
Ms. Excel	Ms. Excel 2007	3 year(s)	4 (Extensive)
Ms. Outlook	Ms. Outlook 2007	2 year(s)	3 (Proficient)
Ms. Power Point	Power Point 2007	3 year(s)	4 (Extensive)
Ms. Publisher	Publisher 2007	1 year(s)	2 (Experienced)
Ms. One Note	-	-	-
Other...			

Skill / Knowledge	Detail (Fill Detail)	No of Year used	Mastery Level 1...5 [Excellent]
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<b>Development Tools Application</b>			
Oracle JDeveloper	-	-	-
Oracle Designer	-	-	-
Oracle Form Developer	-	-	-
Oracle Report Developer	-	-	-
IntelliJDEA	-	-	-
JBuilder	-	-	-
Eclipse	-	-	-
Rational Rose	-	-	-
PL/SQL Developer	-	-	-

PL/SQL	-	-	-
PowerBuilder	-	-	-
MS Access	Access 2007	3 year(s)	2 (Experienced)
MS SQL Server	SQL Server 2008	1 year(s)	2 (Experienced)
Oracle	-	-	-
IBM DB2	-	-	-
mySQL	MYSQL	2 year(s)	2 (Experienced)
Sybase	-	-	-

Crystal Report	CR 8.0	3 year(s)	2 (Experienced)
Star UML	-	-	-
XML Spy	-	-	-
Other...			

Web design	DreamweaverCS4	1 year(s)	2 (Experienced)
Flash	Adobe Flash CS4	2 year(s)	3 (Proficient)
Adobe Photoshop	Photoshop CS4	8 year(s)	5 (Excellent)
3D Studio Max	3DsMax 2009	1 year(s)	1 (Light)
Dreamweaver	DreamweaverCS4	3 year(s)	2 (Experienced)
Premiere	-	-	-
Fireworks	Fireworks CS4	3 year(s)	2 (Experienced)
Coreldraw	Coreldraw X6	8 year(s)	5 (Excellent)
Digital Imaging	Bitmap	3 year(s)	3 (Proficient)
Retouching Photo	Bitmap	3 year(s)	3 (Proficient)
Adobe Illustrator	Illustrator CS4	3 year(s)	4 (Extensive)
Adobe Indesign	Indesign CS4	8 year(s)	5 (Excellent)
Macromedia Freehand	Freehand MX	8 year(s)	5 (Excellent)
Other...			

### Non Technical Skill

Skill / Knowledge	Detail (Fill Detail)	No of Year used	Mastery Level 1...5 [Excellent]
SDLC	-	-	-
UML/RUP	-	-	-
OOP/OOD	-	-	-
MVC/Struts	-	-	-
DFD/ERD	Flow Chart, DFD	3 year (s)	2 (Experienced)
Supply Chain Management	-	-	-
Customer Resource Mgt.	-	-	-
Enterprise Resource Planning	-	-	-
Project Management	-	-	-
Documentation	Word, Excel, zip, rar	5 year (s)	2 (Experienced)
Team work	Team Analyst	1 year (s)	2 (Experienced)
Banking knowledge	-	-	-
Other...			

<b>Project 1</b>	<b>Date : January 2014</b>	<b>Date : June 2014</b>
Project Description	: APLIKASI KALKULASI BIAYA PERCETAKAN DENGAN VB 6.0	
Role in this project	:	
Responsibilities/Contribution & Accomplishment	: Making website for PT. KAHAPTEX, based on the brief, maintenance CMS and database	
Environment	-	
▪ Programming	: Visual Basic 6.0, Crystal Report 8.0	
▪ Application Server	: -	
▪ Database	: Access 2007, Access 2003	
<b>Project 2</b>	<b>Date : June 2011</b>	<b>Date : August 2011</b>
Project Description	: WEBSTE HALMAHERA 21 (ONLINE TIKET FILM & DOWNLOAD)	
Role in this project	: Final Thesis as a graduation requirements of STMIK College	
Responsibilities/Contribution & Accomplishment	: Grade (A) as result of transcript	
Environment	-	
▪ Programming	: PHP.NET, HTML, Adobe Dreamweaver MX	
▪ Application Server	: XAMPP, APACHE server	
▪ Database	: MYSQL	
<b>Project 3</b>	<b>Date : July 2010</b>	<b>Date : September 2010</b>
Project Description	: APLIKASI PENGGAJIAN DENGAN VISUAL BASIC 6.0 DAN CR 8.0	
Role in this project	: An essay semester 6th at STIMK Pranata Indonesia	
Responsibilities/Contribution & Accomplishment	: Grade (A)	
Environment	-	
▪ Programming	: Visual Basic 6.0, Crystal Report 8.0	
▪ Application Server	: -	
▪ Database	: Access 2007, Access 2003	