



Nia Nur

Wahidah Malik

PROFILE

Nia is a dedicated student who is so passionate to learn new things. She is a hard-worker, enthusiastic and take a creative approach to problem solving.

Nia has took a part in some organizational structures, also experienced various kind of part-time jobs which leads me to understand more about my capability and how to fully maximize my potential, both individually and in teams.

Work Experiences

Updated March 2020

CONTACTS

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EDUCATION

PRESIDENT UNIVERSITY

Bachelor of Business

Administration

(2017 - present)

Latest CGPA 3.48/4.00

SKILLS

Writing

Content writing and creative writing

Graphic Design

Basic design for posters, flyers or social media contents.

Languages

Upper-intermediate English

TOEIC Score 620 (2017)

President English Test Score 560 (2019)

Basic Korean and Japanese.

Soft Skills

Multi-tasking, idea generation, and pragmatic problem solving.

VOLUNTEER EXPERIENCE

Social Connect

Content Writer and Campaigner

Disrupto 2019

Liaison Officer

Youthoffers

Content Writer



CICIL

CICIL Student Ambassador

September 2019 - now

CICIL Ambassador is a program by CICIL, a fintech start-up in, which gives students to act as the marketer for the company and facilitator for another students, also to learn about the business start-up environment.



PRESIDENT UNIVERSITY

Librarian Staff (Part-Time)

July 2019 - December 2019 (5 months)

Handling books, proceedings, magazines, journals and theses. Uploading theses to the university's repository.

Sections handled: repository and circulation.

Administrative Staff (Part-Time)

October 2018 - May 2019 (8 months)

Handled the office's stationery stocks, prepared Minutes of Meeting and all meetings necessity, managed incoming and outgoing mails, also helped in preparing the university's feasibility study.



ORIGAMI EDUCATION

English Tutor

November 2017 - April 2017 (5 months)

Taught English materials for 3rd Grade Senior High School students, prepared students for Public University Entrance Examination (SBMPTN) and arranged try-out questions for the students.

Organizational Experience



AIESEC IN PRESIDENT UNIVERSITY

Digital Public Relation Staff

September 2017 - December 2017 (4 months)

Responsible for designing AIESEC's social media posts and structuring the social media matrix. Took a role as part of Design Division on AIESEC's Alumnae Gathering on 2017.